

Dylan Walker Molloy | Project Manager/Product Owner

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Professional Profile

An all-rounded Project/PMO and BA professional with 4 years' practical of leading and supporting in multiple IT projects and digital transformations. An advanced Scrum Product Owner who applies hybrid agile methodologies to deliver to time, cost, and quality for clients. Able to lead and supporting agile and cross-functional teams. Strong stakeholder management experience up to C-suite executives, collaborating with globally distributed teams and vendor management to achieve defined objectives. Currently studying the second year of a Project Management degree with Northumbria University.

Core Skills

- Requirements Gathering and Analysis
- Project Planning and Tracking
- RAID Management
- Gap Analysis (As-is & To-be)
- Stakeholder Collaboration and Engagement
- Scrum Advanced Product Owner
- Microsoft O365 Suite (Word/Excel/PPT)
- Cost Benefit Analysis
- Advanced knowledge of Atlassian (Jira and Confluence) and Monday.com
- Data Analysis
- Extensive UAT Experience
- ISO27001 implementation experience
- Microsoft O365 Administrator

Career Summary

Junior Project Manager/Programme Analyst USAbility Digital (April 2021-Present)

- Leading the delivery of change, collaborating with clients, leaders, vendors, 3rd party operations and agencies to provide clear, traceable delivery using a variety of project management methodologies, ceremonies, and tools i.e., waterfall, agile, Jira, Monday, Confluence and ProjectWorks.
- Played a pivotal role in ISO27001 Certification as the SME for various segments of the audit including InfoSec, Jira Administration, and management information.
- Project Management and Planning of internal projects and reporting directly to the Chief Delivery Officer (CDO)
- Management of Risks/Issues/Costs/Quality/Dependency logs, assigning tickets to their necessary owners and resolving risk, issues and dependencies during the project lifecycle.
- Manage the setup and controls around our Portfolio management tooling i.e. Monday.com and ProjectWorks. Which included timesheet/leave tracking, RAID and Change management. Production of portfolio, programme, and project management reports for senior stakeholders
- Conducted regular requirements gathering for new projects delivering User stories into Jira ready for developers.
- Maintained programme delivery data in our systems, supporting innovation in the UDL product and service catalogue.

- Assist with periodic reviews and audits of products and services and the refinement of products, protocols, and procedures.
- Gather and analyse quantitative and qualitative data to present delivery updates, enabling informed product, service, and technical decisions.
- Build client and colleague capability through educating and informing colleagues and clients and sharing collateral as a SME.
- Strong interpersonal skills to build and develop stakeholder relationships.
- In-depth knowledge of the impact of change on different areas of the business and how to encourage change to be embraced by different organisations.

University of Salford- Digital Apprentice Business Analyst (September 2019-April 2021)

- Liaised with stakeholders in order to establish both the current and future state
- Established both As-Is and To-be Business Process Models (BPMN) and Data Models (DFD's/ERD's)
- Analysed stakeholders to manage expectations and assess stakeholder interest.
- Assisted in the implementation of Agile processes and best practice
- Assessing the Business Impact of a significant Business Change
- Documented Functional and Non-Functional requirements
- Cross-functional member of the Scrum team contributing to the team effort where needed e.g., Writing Test Scripts/Cases and conduction User Acceptance Testing (UAT).
- Facilitated Agile ceremonies e.g., CRM Retrospectives to improve efficiency in the project.
- Assisted the Product Owner refining the Sprint Backlog to ensure manageable sprint lengths.

Concentrix/First Direct – Customer Service Representative (June 2019 –September 2019)

- I represented the bank First Direct in assisting customers with their online banking
- I was trusted to transfer customer's money and helped customers with their queries.
- At First Direct I was under strict time pressure to fulfil my roles and although I worked there for a short period, I was regularly rewarded for meeting my KPI targets.

Education & Qualifications

Qualifications:

- The University of Northumbria- Project Management Degree (Currently in 2nd year)
- BCS Requirements Elicitation
- Project Management Fundamentals
- BCS Modelling Business Processes
- BCS Business Change
- Certified Kanban Foundation- Kanban University
- Certified Scrum Product Owner (CSPO)- Scrum Alliance
- Advance Certified Scrum Product Owner (CSPO)- Scrum Alliance
- Robotic Process Automation (RPA)- Automation Anywhere